

(SUBMIT WITH BID) FORM -A

**MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISE (MWBE)
SUBCONTRACTOR PROJECT PLAN & SUBCONTRACTOR/SUPPLIER UTILIZATION**

I, _____, do hereby certify that on this project,

(Name of Respondent/Contractor)

we will expend a minimum of _____% of the total dollar amount of the contract with the following MWBE as subcontractors, vendors and/or suppliers.

Project Title: _____ **Bid/RFP#:** _____

Signature: _____ **Date:** _____

The following sections must be completed by bidder. A listing of current MWBE certified firms can be found on Shelby County Schools-Department of Minority & Women-Owned Business Enterprises webpage <http://www.scsk12.org/mwbe/>. To find the best results from the **Certified Vendor Directory**, it is recommended to download the entire directory including commodity codes. One or a combination of several MWBEs may be utilized to meet the established project goal. List all MWBE subcontractors/suppliers, including lower tiers, to be used on this project. In accordance with Shelby County Board of Education Policy 2010, the undersigned will enter into a formal agreement for work on this project. Submit additional sheets if necessary.

Name of Certified Sub-contractor/ Supplier	Address and Phone Number	SCS Vendor #	Type of Work to be Performed	Ownership of Business (see code below)	Dollar (\$) Value of Work & Scope of Work	Percentage of Total Bid Amount

Total MBE% _____
Total WBE% _____

Code: **MBE** – Certified Minority Business Enterprise
WBE – Certified Woman-Owned Business Enterprise

MWBE Prime Contractor: Submission as a Prime SCS Certified MBE or WBE will count toward the MWBE goal.

THIS FORM MUST BE SUBMITTED WITH THE BID OR THE BID WILL BE CONSIDERED NON-CONFORMING.